

Administrator Observation Guide

Classroom Walkthrough Feedback Form

Classroom: _____ Teacher/s: _____
 Date: _____ Observer: _____

Environment

	I	D	S	A	NO
Concept Planner: potential learning experiences identified connected to concepts and are posted	<input type="checkbox"/>				
Standards: appropriate learning and/or developmental cross-curricular standards identified	<input type="checkbox"/>				
Literacy: rich literacy materials, including those related to investigations, are readily available	<input type="checkbox"/>				
Child-Centered: evidence that child interest informed topic selection and learning experiences	<input type="checkbox"/>				
Investigations: learning experiences include ongoing investigations	<input type="checkbox"/>				
Non-Investigations: learning experiences include those unrelated to long-term investigations	<input type="checkbox"/>				
Classroom Management: opportunities for large and small group experiences are provided	<input type="checkbox"/>				
Daily Routine: elements of the routine are modified as needed to support investigations	<input type="checkbox"/>				
Comments: _____					

Implementation

	I	D	S	A	NO
Interactions: exchanges between adults and children are positive and respectful	<input type="checkbox"/>				
Intentionality: materials selected based on relevance to exploration, available at appropriate times	<input type="checkbox"/>				
Questioning: uses open and closed-ended questioning techniques to deeper children's learning	<input type="checkbox"/>				
Language Development: teacher uses questioning techniques to deeper children's learning	<input type="checkbox"/>				
Wait Time: sufficient wait time is provided to support children's learning/experience	<input type="checkbox"/>				
Models: teacher models advanced and/or academic language to promote children's learning	<input type="checkbox"/>				
Conversational Exchanges: encourages language development through give and take exchanges	<input type="checkbox"/>				
Extended Discussion: clarifies responses, providing information to extend deeper-level thinking	<input type="checkbox"/>				
Instruction: teacher uses a variety of teaching strategies and modalities	<input type="checkbox"/>				
Preparation: materials needed for instruction are present, prepared, and experiences well facilitated	<input type="checkbox"/>				
Transitions: changes of activities through the day are as brief as possible and planned	<input type="checkbox"/>				
Directions: instructions and learning outcomes are clearly articulated	<input type="checkbox"/>				
Critical Thinking: children are encouraged, supported in attempts to analyze, question, integrate ideas, and make connections to the real world	<input type="checkbox"/>				
Choices: children are provided opportunities to make choices	<input type="checkbox"/>				
Leadership: children are provided opportunities to engage in leadership roles	<input type="checkbox"/>				
Differentiated Instruction: changes are made to lessons to meet the needs of diverse learners	<input type="checkbox"/>				
Comments: _____					

Assessment

	I	D	S	A	NO
Display: evidence of both group and individual work samples are displayed	<input type="checkbox"/>				
Language: language samples are evident, and children utilize language related to investigations	<input type="checkbox"/>				
Graphic Organizers: charts, lists, graphs showing individual student responses are displayed	<input type="checkbox"/>				
Progress: documentation of student work in progress is evident	<input type="checkbox"/>				
Documentation: photographs, videos, and written notes, showcasing teacher reflection, are evident	<input type="checkbox"/>				
Rationale: teacher rationale for learning experiences are evident	<input type="checkbox"/>				
Connections: next steps for connections or expansion of investigation is evident	<input type="checkbox"/>				
Comments: _____					

I: Ineffective: not consistently implementing curriculum; elements of curriculum not observed or evidenced
D: Developing: embraces philosophy; connections still developing; accumulates and applies knowledge; actively involved in process
S: Skilled: meets all expectations, all elements of curriculum are evident
A: Accomplished: consistent, leadership, takes ownership and initiative; models this element through training, coaching, assisting
NO: Not Observed: behavior or evidence not observed during walkthrough